

**MINUTES OF THE JUNE 5, 2019  
REGULAR MEETING  
OF THE HOUSING AUTHORITY  
OF THE TOWN OF PHILLIPSBURG**

A Meeting of the Housing Authority of the Town of Phillipsburg was held on June 5, 2019 at 6:30 P.M., in the offices of the Housing Authority, 530 Heckman Street, Phillipsburg, New Jersey.

Pledge of Allegiance

The meeting was called to order by Chairperson John Korp at 6:30P.M. and upon roll call the following members were present: Commissioners: Korp, Baptista, Clark, Shelly, Swick, & Mugavero. Also present was General Counsel, Katharine Fina, Esq. and Andrew Kinsey, Esq. Commissioner Franceschino was absent.

There were no members of the public present.

Chairperson Korp announced in accordance with the Open Public Meetings Act, notice of the meeting was delivered to the Express-Times, Municipal Clerk, posted in the Municipal Building, posted in the Housing Authority Office and on the website. Chairperson Korp directed said announcement to be entered in the minutes of the meeting.

**EXECUTIVE SESSION**

*Commissioner Baptista* moved to enter into Executive Session which motion was seconded by *Commissioner Clark*. Upon roll call vote, the motion was unanimous.

*Commissioner Baptista* moved to exit Executive Session, which motion was seconded by *Commissioner Mugavero*. Upon roll call vote, the motion was unanimous.

*Commissioner Baptista* moved to re-enter into Regular Session, which motion was seconded by *Commissioner Mugavero*. Upon roll call vote, the motion was unanimous.

Attorney Fina announced that during executive session, the Commissioners discussed matters of potential litigation and employment matters.

Commissioner Shelly recused himself during executive session from the discussion relating to the litigation and employment matters discussed.

**FORMAL ACTION**

Commissioner Swick moved to reassign Executive Director Paul Rummerfield's work location to work remotely during the hours of 8:00A.M. to 4:15P.M. Monday through Friday and authorizing general counsel to draft memorandum explaining this change to Mr. Rummerfield, which was seconded by Commissioner Clark. There was discussion regarding the contents of the letter to Mr. Rummerfield, including the parameters of working remotely, questions to be directed to the Chairman, and Mr. Rummerfield cooperation moving forward with the special investigation. Upon roll call vote, the motion was unanimous. Commissioner Shelly not present for this vote.

**ADJOURNMENT**

There being no further business to come before this Authority, Commissioner Baptista moved at the call of Chairman Korp, the meeting be adjourned, which motion was seconded by Commissioner Clark. Upon roll call the motion was unanimous. Meeting adjourned at 8:50P.M.