

# AGENDA

October 3, 2018

**1. CALL TO ORDER**

*Pledge of Allegiance (Please stand)*

**2. ROLL CALL**

**3. ANNOUNCEMENT OF OPEN MEETINGS ACT**

*The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.*

**4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 5, 2018**

**5. APPROVAL OF THE MINUTES OF THE EXECUTIVE MEETING OF SEPTEMBER 5, 2018**

**6. BILLS – September 2018**

**7. COMMUNICATIONS**

**8. VISITORS**

**9. REPORT OF THE SECRETARY – TREASURER**

- a. Move ins September 2018
- b. Move outs September 2018
- c. Applications September 2018
- d. Vacancy Report

**10. REPORT OF COMMITTEES**

FINANCE/BANK BALANCES – September 2018

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

**11. ADMINISTRATIVE REPORT**

Executive Director's Report

## 12. NEW BUSINESS

**RESOLUTION#: 1634- Approval of Payment to “Current Elevator Technology”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$18,113.40 to “*Current Elevator Technology*” for Andover-Kent Elevator Modernization.

**RESOLUTION#: 1635- Approval of Payment to “Magic Touch Construction”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$5,222.90 to “*Magic Touch Construction*” for labor and materials for Heckman House LED installations.

**RESOLUTION#: 1636- Approval of Payment to “Downes Forest Products LLC”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$10,325.00 to “*Downs Forest Products LLC*” for Watson Place Playground Landscaping.

**RESOLUTION#: 1637- Approval of Payment to “Downes Forest Products LLC”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$6,375.00 to “*Downs Forest Products LLC*” for Elm Street Playground Landscaping.

**RESOLUTION#: 1638- Approval of Payment to “Newegg Business, Inc.”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$2,631.20 to “*Newegg Business, Inc.*” for Technology Equipment.

**RESOLUTION#: 1639- Approval of Payment to “A-1 Security Cameras”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$13,650.00 to “*A-1 Security Cameras*” for GeoVision Camera and Mount.

**RESOLUTION #: 1640 - Approval for two-month Extension of Temporary Shared Services with Newton Housing Authority**

**BE IT RESOLVED**, the *Board of Commissioners’ of the Housing Authority of the Town of Phillipsburg* hereby authorizes the Phillipsburg Housing Authority and the Executive Director to enter into a two (2) month extension expiring on December 31, 2018 for the shared services agreement with the Newton Housing Authority to continue to provide managerial services on a temporary basis.

## 13. PUBLIC COMMENTS

### EXECUTIVE SESSION

## 14. ADJOURNMENT