

# AGENDA

October 7, 2015

**1. CALL TO ORDER**

*Pledge of Allegiance (Please stand)*

**2. ROLL CALL**

**3. ANNOUNCEMENT OF OPEN MEETINGS ACT**

*The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.*

**4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 2, 2015**

**5. APPROVAL OF THE MINUTES OF THE ANNUAL MEETING OF SEPTEMBER 2, 2015**

**6. APPROVAL OF THE MINUTES OF THE EXECUTIVE SESSION MEETINGS OF SEPTEMBER 2, 2015**

**7. BILLS – September, 2015**

**8. COMMUNICATIONS**

**9. REPORT OF THE SECRETARY - TREASURER**

- a. Move outs September, 2015
- b. Move ins September, 2015
- c. List of applications September, 2015
- d. Vacancy Report

**10. REPORT OF COMMITTEES**

FINANCE/BANK BALANCES – September, 2015

MAINTENANCE

Monthly Activity Report

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

**11. ADMINISTRATIVE REPORT**

Executive Director's Report

## 12. PUBLIC COMMENTS

## 13. NEW BUSINESS

### 14. RESOLUTION#: 1335 -Payment to Northeast Alarm & Surveillance, LLC

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$10,585.50 to Northeast Remote Alarm & Surveillance for Installation of Video Cameras at the Andover-Kent Towers and John F. O'Donnell Apartment Complexes.

### 15. RESOLUTION#: 1336 -Payment to "MTB Electric"

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$9,563.20 to "MTB Electric" for the installation of roof fans and material.

### 16. RESOLUTION#: 1337 -Payment to "Robert Griggs Plumbing"

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$4,369.65 to "Robert Griggs Plumbing" for A/C unit in 24-4.

### 17. RESOLUTION#: 1338 - Payment to "General Supply"

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$1,275.00 to General Supply for a steel door.

### 18. RESOLUTION#: 1339 -Payment to "Robert Griggs Plumbing"

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$5,711.67 to "Robert Griggs Plumbing" for A/C Compressor for 24-5.

### 19. RESOLUTION#: 1340 -Remove Nan Quinn as a Hearing Officer and appoint three additional Hearing Officers for the Housing Authority's Grievance Procedure.

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and the removal of Nan Quinn as a Hearing Officer due to her retirement and appoints three additional Hearing Officers for the Housing Authority's Grievance Procedure.

**EXECUTIVE SESSION** (if needed)

## 20. ADJOURNMENT