

AGENDA

November 4, 2015

1. CALL TO ORDER

Pledge of Allegiance (Please stand)

2. ROLL CALL

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.

4. APPROVAL OF THE MINUTES OF THE EXECUTIVE SESSION MEETING OF SEPTEMBER 2, 2015

5. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 7, 2015

6. APPROVAL OF THE MINUTES OF THE EXECUTIVE SESSION MEETINGS OF OCTOBER 7, 2015

7. BILLS – October, 2015

8. COMMUNICATIONS

9. REPORT OF THE SECRETARY – TREASURER

- a. Move outs October, 2015
- b. Move ins October, 2015
- c. List of applications October, 2015
- d. Vacancy Report

10. REPORT OF COMMITTEES

FINANCE/BANK BALANCES – October, 2015

MAINTENANCE

Monthly Activity Report

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

11. ADMINISTRATIVE REPORT

Executive Director's Report

12. NEW BUSINESS

RESOLUTION#: 1342 -Payment to Ferguson Enterprises, Inc.

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$1,372.80 to Ferguson Enterprises, Inc. for three (3) Refrigerators.

RESOLUTION#: 1343 -Payment to Pride Construction

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$1,975.00 to Pride Construction to replace damaged walkway at office ramp.

RESOLUTION#: 1344 -Payment to "MTB Electric"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$7,549.16 to "MTB Electric" for Labor for LED installation, LED lights , bucket truck and material for 24-1.

RESOLUTION#: 1345 -Approve Health Flexible Spending Account & Dependent Care Flexible Spending Account

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves that the form of Cafeteria Plan including a Health Flexible Spending Account and Dependent Care Flexible Spending Account effective January 1, 2016, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

13. PUBLIC COMMENTS

EXECUTIVE SESSION (if needed)

14. ADJOURNMENT