

AGENDA

November 7, 2018

1. CALL TO ORDER

Pledge of Allegiance (Please stand)

2. ROLL CALL

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 3, 2018

5. APPROVAL OF THE MINUTES OF THE EXECUTIVE MEETING OF OCTOBER 3, 2018

6. BILLS – October 2018

7. COMMUNICATIONS

8. VISITORS

9. REPORT OF THE SECRETARY – TREASURER

- a. Move ins October 2018
- b. Move outs October 2018
- c. Applications October 2018
- d. Vacancy Report

10. REPORT OF COMMITTEES

FINANCE/BANK BALANCES – October 2018

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

11. ADMINISTRATIVE REPORT

Executive Director's Report

12. NEW BUSINESS

RESOLUTION#: 1641- Approval of Payment to “Magic Touch Construction”

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$2,631.20 to “*Magic Touch Construction*” for AMP1 Light Installations.

RESOLUTION#: 1642- Approval of Payment to “Newegg Business, Inc.”

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$4,811.13 to “*Newegg Business, Inc.*” for Technology Equipment.

RESOLUTION#: 1643- Approval of Payment to “Sunshine Tree & Landscape.”

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$27,662.50 to “*Sunshine Tree & Landscape*” for 2018 tree services.

RESOLUTION#: 1644- Approval of Payment to “Current Elevator Technology”

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$28,890.00 to “*Current Elevator Technology*” for Andover Kent Modernization.

RESOLUTION#: 1645- Approval of Payment to “VDA, LLC”

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$1,540.00 to “*VDA, LLC*” for Elevator Modernization.

RESOLUTION #: 1646 - Approval awarding Management Computer Services, Inc. (PHA-Web) the contract for Computer Software, Maintenance, Training & Support Services

WHEREAS, *Housing Authority of the Town of Phillipsburg* Requested Bids via email for the Public Housing Computer Software, Maintenance, Training & Support Services, and;

WHEREAS, the *Housing Authority of the Town of Phillipsburg* received several bids, and;

WHEREAS, the *Housing Authority of the Town of Phillipsburg* Personnel reviewed the bids and it was determined that (MCS) PHA-Web was the lowest bidder, and;

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby awards the Contract for Computer Software, Maintenance, Training & Support Services to “*Management Computer Services, Inc. (PHA-Web)*”.

RESOLUTION #: 1647 - Approval awarding E&G Exterminators the Pest Control Services Contract

BE IT RESOLVED, the *Board of Commissioners’ of the Housing Authority of the Town of Phillipsburg* hereby awards the Proposal for Pest Control Services to “*E&G Exterminators*” at the rate of \$140 per week for the period of November 1, 2018 to October 31, 2020.

RESOLUTION #: **1648** Approval awarding Bed Bug Services Contract to Anchor

BE IT RESOLVED, the *Board of Commissioners' of the Housing Authority of the Town of Phillipsburg* hereby awards the Proposal for Bed Bug Services to “Anchor” at the rates listed below for November 1, 2018 to October 31, 2020.

YEAR ONE	AREA	YEAR TWO
\$175	For Office Areas	\$175
\$175	For Community Rooms	\$175
\$435	For 3 Treatments for an Efficiency Unit	\$450
\$460	For 3 Treatments for a One Bedroom Unit	\$475
\$485	For 3 Treatments for a Two Bedroom Unit	\$500
\$510	For 3 Treatments for a Three Bedroom Unit	\$525
\$535	For 3 Treatments for a Four Bedroom Unit	\$550

RESOLUTION#: **1649-Approval of Payment #3 to “Current Elevator Technology”**

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$14,850.00 to “Current Elevator Technology” for Andover-Kent Elevator Modernization.

13. PUBLIC COMMENTS

EXECUTIVE SESSION

14. ADJOURNMENT