

AGENDA

December 2, 2015

1. CALL TO ORDER

Pledge of Allegiance (Please stand)

2. ROLL CALL

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 4, 2015

5. BILLS – November, 2015

6. COMMUNICATIONS

7. REPORT OF THE SECRETARY – TREASURER

- a. Move outs November, 2015
- b. Move ins November, 2015
- c. List of applications November, 2015
- d. Vacancy Report

8. REPORT OF COMMITTEES

FINANCE/BANK BALANCES – November, 2015

MAINTENANCE

Monthly Activity Report

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

9. ADMINISTRATIVE REPORT

Executive Director's Report

10. NEW BUSINESS

RESOLUTION#: 1346 -Payment to “Delaney Landscaping Company”

BE IT RESOLVED, Housing Authority of the Town of Phillipsburg Board of Commissioners hereby approves and authorizes said payment in the amount of \$3,950.00 to Delaney Landscaping Company to install shrubs, mulch and stone.

RESOLUTION#: 1347 -Payment to “Ferguson Enterprises, Inc.”

BE IT RESOLVED, Housing Authority of the Town of Phillipsburg Board of Commissioners hereby approves and authorizes said payment in the amount of \$10,067.20 to Ferguson Enterprises, Inc. to purchase refrigerators.

RESOLUTION#: 1348 -Payment to “Quality Air Specialists”

BE IT RESOLVED, Housing Authority of the Town of Phillipsburg Board of Commissioners hereby approves and authorizes said payment in the amount of \$1,857.50 to “Quality Air Specialists” for Expert Witness Testimony.

RESOLUTION#: 1349 -Payment to “Storage Systems USA”

BE IT RESOLVED, Housing Authority of the Town of Phillipsburg Board of Commissioners hereby approves and authorizes said payment in the amount of \$2,847.49 to “Storage Systems USA” for shelving.

RESOLUTION#: 1350 -Payment to “Antaira Technologies, LLC”

BE IT RESOLVED, Housing Authority of the Town of Phillipsburg Board of Commissioners hereby approves and authorizes said payment in the amount of \$1,359.00 to “Antaira Technologies, LLC” for unmanaged Ethernet switches & Industrial Output DIN Rail Power Supplies with PFC Function.

RESOLUTION#: 1351 -Payment to “MTB Electric”

BE IT RESOLVED, Housing Authority of the Town of Phillipsburg Board of Commissioners hereby approves and authorizes said payment in the amount of \$18,198.52 to “MTB Electric” for LED Lights.

RESOLUTION#: 1352 -Payment to “Robert Griggs Plumbing”

BE IT RESOLVED, Housing Authority of the Town of Phillipsburg Board of Commissioners hereby approves and authorizes said payment in the amount of \$1,590.88 to “Robert Griggs Plumbing” to install two aqua stats in 24-3 & 24-4 as per code.

RESOLUTION#: 1353 -Payment to “MTB Electric”

BE IT RESOLVED, Housing Authority of the Town of Phillipsburg Board of Commissioners hereby approves and authorizes said payment in the amount of \$5,242.24 to “MTB Electric” for LED Lights.

RESOLUTION#: 1354 -Payment to “Robert Griggs Plumbing”

BE IT RESOLVED, Housing Authority of the Town of Phillipsburg Board of Commissioners hereby approves and authorizes said payment in the amount of \$11,274.49 to “Robert Griggs Plumbing” to assist Carrier technician to troubleshoot communication problem; replace filters at Heckman Housing Building.

RESOLUTION#: 1355 - Approve “Purchase of Natural Gas” from “South Jersey Energy”

BE IT RESOLVED, the Board of Commissioners of the Housing Authority of the Town of Phillipsburg hereby awards the Bid for the Purchase of Natural Gas to “South Jersey Energy” at the fixed term rate of .364 per therm.

RESOLUTION#: 1356 –Approve Awarding Risk Management Services to “Alamo Insurance Group, Inc.”

BE IT RESOLVED, the Board of Commissioners of the *Housing Authority of the Town of Phillipsburg* hereby approves the Second Year Renewal of Risk Management Services to “*Alamo Insurance Group, Inc.*” effective January 1, 2016 through December 31, 2016.

RESOLUTION#: 1357 –Approve Awarding Dental Contract to “Delta Dental”

BE IT RESOLVED, the Board of Commissioners of the *Housing Authority of the Town of Phillipsburg* hereby approves the Renewal of Dental Services to “*Delta Dental*” effective January 1, 2016 through December 31, 2016.

RESOLUTION#: 1358 Approve changes to Exhibit XIII of the ACOP

BE IT RESOLVED, the Board of Commissioners’ of the *Housing Authority of the Town of Phillipsburg* hereby approves the changes to the Admission and Continued Occupancy Policy – Exhibit XIII (Application).

RESOLUTION#: 1359 Approve Chairman Shelly to Execute the Declaration of Trust

BE IT RESOLVED, the Board of Commissioners’ of the *Housing Authority of the Town of Phillipsburg* hereby approves Chairman Shelley to Execute the Declaration of Trust.

RESOLUTION#: 1360 Approve PILOT in the amount of \$136,731.14

BE IT RESOLVED, the Board of Commissioners’ of the *Housing Authority of the Town of Phillipsburg* hereby approves the Payment in Lieu of Taxes (PILOT) in the amount of \$136,731.14 to the Town of Phillipsburg.

11. PUBLIC COMMENTS

EXECUTIVE SESSION

12. ADJOURNMENT