

AGENDA

December 7, 2016

1. CALL TO ORDER

Pledge of Allegiance (Please stand)

2. ROLL CALL

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.

4. VISITORS -None

5. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 2, 2016

6. APPROVAL OF THE MINUTES OF THE EXECUTIVE MEETING OF NOVEMBER 2, 2016

7. BILLS -November, 2016

8. COMMUNICATIONS - Thank you from Safe Harbor, PHAS Score Report, & Correspondence from Richard Hay, Fire Chief

9. REPORT OF THE SECRETARY - TREASURER

- a. Move outs November, 2016
- b. Move ins November, 2016
- c. List of applications November, 2016
- d. Vacancy Report

10. REPORT OF COMMITTEES

FINANCE/BANK BALANCES - November, 2016

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

11. ADMINISTRATIVE REPORT

Executive Director's Report

12. NEW BUSINESS

RESOLUTION#: 1443 -Payment to "The Nelrod Company"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$1,196.00 to "The Nelrod Company" for Staff Training.

RESOLUTION #: 1444 - Approve Payment In Lieu of Taxes (PILOT) in the amount of \$164,761.30

BE IT RESOLVED, the Board of Commissioners of the *Housing Authority of the Town of Phillipsburg* hereby approves the Payment in Lieu of Taxes (PILOT) in the amount of \$164,761.30 to the Town of Phillipsburg.

RESOLUTION#: 1445 -Approval to Reject Bids for Payroll Services

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby rejects the Bid for "Payroll Services". (Waiting for direction from fee account whether we must rebid or negotiate with payroll company.)

RESOLUTION#: 1446 -Payment to "Tenmast Software"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$12,505.00 to "Tenmast Software" for 2016 Update.

RESOLUTION#: 1447 -Payment to "Franklin-Griffith, LLC"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$2,180.70 to "Franklin Griffith, LLC" for 24-3 LED Parking Lot Lights.

RESOLUTION#: 1448 -Payment to "Home Depot Credit Services"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$2,318.08 to "Home Depot Credit Services" for second floor Annex Maintenance Shop.

RESOLUTION#: 1449 -Approve Awarding Risk Management Services to "Alamo Insurance Group, Inc."

BE IT RESOLVED, the Board of Commissioners of the *Housing Authority of the Town of Phillipsburg* hereby approves the bid award for Risk Management Services to "Alamo Insurance Group, Inc." effective January 1, 2017 through December 31, 2017.

PUBLIC COMMENTS

EXECUTIVE SESSION

13. ADJOURNMENT