

# AGENDA

February 3, 2016

**1. CALL TO ORDER**

*Pledge of Allegiance (Please stand)*

**2. ROLL CALL**

**3. ANNOUNCEMENT OF OPEN MEETINGS ACT**

*The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.*

**4. VISITORS** – William Katchen will be discussing Rental Assistance Demonstration (RAD) Program.

**5. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 6, 2016**

**6. APPROVAL OF THE MINUTES OF THE EXECUTIVE MEETING OF JANUARY 6, 2016**

**7. BILLS** – January, 2016

**8. COMMUNICATIONS** –

**9. REPORT OF THE SECRETARY – TREASURER**

- a. Move outs January, 2016
- b. Move ins January, 2016
- c. List of applications January, 2016
- d. Vacancy Report

**10. REPORT OF COMMITTEES**

FINANCE/BANK BALANCES – January, 2016

MAINTENANCE

Monthly Activity Report

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

**11. ADMINISTRATIVE REPORT**

Executive Director's Report

## 12. NEW BUSINESS

### **RESOLUTION#: 1369-Payment to "Pemberton Electrical Supply Co"**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$774.05 to "Pemberton Electrical Supply Co" for 25" Black Mighty Post & 13 W LED Spot Light.

### **RESOLUTION#: 1370 -Payment to "Appliance Brokers Ltd"**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$3,200.00 to "Appliance Brokers, Ltd" for 24 inch gas stove in 24-1 and 20 inch gas stove in 24-2.

### **RESOLUTION#: 1371 -Payment to "Pemberton Electrical Supply Co"**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$4,606.33 to "Pemberton Electrical Supply Co" for LED fixtures for 24-4.

### **RESOLUTION#: 1372 -Payment to "Pemberton Electrical Supply Co"**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$7,606.44 to "Pemberton Electrical Supply Co" for labor charges for LED light installation for 24-4.

### **RESOLUTION#: 1373 -Payment to "Action Tree Service, Inc."**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$3,580.00 to "Action Tree Service, Inc." for tree and stump removal in shop area of 24-1.

### **RESOLUTION#: 1374 -Payment to "Pemberton Electrical Supply Co"**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$520.00 to "Pemberton Electrical Supply Co" for two 26 Watt LED Flood Lights.

### **RESOLUTION#: 135 - Approve "Purchase of Electricity" from "SFE Energy"**

**BE IT RESOLVED**, the Board of Commissioners of the *Housing Authority of the Town of Phillipsburg* hereby awards the Bid for the Purchase of Electricity to "SFE Energy" at .075 Kwh.

## 13. PUBLIC COMMENTS

## EXECUTIVE SESSION

## 14. ADJOURNMENT