

AGENDA

CANCELLED DUE TO INCLEMENT WEATHER

March 7, 2018

1. CALL TO ORDER

Pledge of Allegiance (Please stand)

2. ROLL CALL

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 7, 2018

5. APPROVAL OF THE MINUTES OF THE EXECUTIVE MEETING OF FEBRUARY 7, 2018

6. BILLS – February 2018

7. COMMUNICATIONS – None

8. REPORT OF THE SECRETARY – TREASURER

- a. Move outs February 2018
- b. Move ins February 2018
- c. Vacancy Report

9. REPORT OF COMMITTEES

FINANCE/BANK BALANCES – February 2018

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

10. ADMINISTRATIVE REPORT

Executive Director's Report

11. NEW BUSINESS

RESOLUTION#: 1564- Approval of Payment to "Home Depot Credit Services"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$1,452.00 to “*Home Depot Credit Services*” for flooring materials for JFO and Ceiling Material for Elm Street Pole Building.

RESOLUTION#: 1565- Approval of Payment to Harmony Sand & Gravel

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$219.85 to “*Harmony Sand & Gravel*” for Landscaping Stone.

RESOLUTION#: 1566- Approval of Payment to Cooper Electric Supply Company

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$415.28 to “*Cooper Electric Supply Company*” for miscellaneous items for pole building on Elm Street.

RESOLUTION#: 1567- Approval of Payment to Harmony Sand & Gravel

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$862.50 to “*Harmony Sand & Gravel*” for decorative and crushed stone.

RESOLUTION#: 1568 – Approval for the Town of Phillipsburg’s Use and Facilities

Request for the Large Room in the Community Building located at 535 Fisher Avenue for Town Council Meetings, Sewer Meetings, Planning Board Meetings & Meet & Greet with the Mayor.

BE IT RESOLVED, *the Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves the facility use request by the Town of Phillipsburg to use the Large Community Room in the Community Building located at 535 Fisher Avenue for their Town Council Meetings, Sewer Meetings, Planning Board Meetings, & Meet and Greet with the Mayor.

RESOLUTION #: 1569 Budget Revision Number “1” for the 2016 Capital Fund Budget

WHEREAS, there is a need for the continuation of a major renovation and maintenance program at all of the Housing Authority’s Low Income Public Housing Projects; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requests Capital Fund Program (CFP) budgets to be revised to reflect current items of need; and

WHEREAS, at this time it is necessary to approve a budget revision for the Housing Authority’s 2016 Capital Fund Program No. NJ39P024501-16 identified as Revision No. 1, to adjust the following accounts.

<u>Line Item</u>	<u>Increase/Decrease</u>
Landscaping	-\$ 75,000.00
Non Dwelling Equipment	-\$ 40,895.00
Dwelling Structures	+\$115,895.00
Total Net Change	<u> 0 </u>

NOW THEREFORE BE IT RESOLVED, *the Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves Budget Revision #1 to the 2016 Capital Fund Program No. NJ39P02450116 on March 7, 2018.

12. PUBLIC COMMENTS

13. PUBLIC COMMENTS (ON HUD MANDATED NO SMOKING POLICY ON ALL PUBLIC HOUSING PROPERTIES)

EXECUTIVE SESSION

14. ADJOURNMENT