

AGENDA

April 1, 2015

1. CALL TO ORDER

Pledge of Allegiance (Please stand)

2. ROLL CALL

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.

4. VISITORS

None

5. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF March 4, 2015

6. APPROVAL OF THE MINUTES OF THE EXECUTIVE SESSION MEETINGS OF March 4, 2015

7. BILLS – March, 2015

8. COMMUNICATIONS

The Phillipsburg Recreation Center requested the use of the Heckman Terrace Playground for the Summer Recreation Program from June 22 through July 31, 2015.

The Phillipsburg Recreation Center requested the use of the PHA Baseball Fields from June 22 through July 31, 2015.

9. REPORT OF THE SECRETARY – TREASURER

- a. Move outs – April, 2015
- b. Move ins – April, 2015
- c. List of applications –April, 2015
- d. Vacancy Report

10. REPORT OF COMMITTEES

FINANCE/BANK BALANCES – April, 2015

MAINTENANCE

Monthly Activity Report

RESIDENTS

DEVELOPMENT/MODERNIZATION

PERSONNEL

11. ADMINISTRATIVE REPORT

Executive Director's Report

12. NEW BUSINESS

RESOLUTION # - 1287 - 2015 Capital Fund and Annual Plan and Five-Year Action Plan for Fiscal Years 2016 through 2019

WHEREAS, *the Housing Authority of the Town of Phillipsburg Board of Commissioners* have reviewed the 2015 Capital Fund and Annual Plan and Five-Year Action Plan for Fiscal Years 2016 through 2019; and,

WHEREAS, *the Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby certify all work items included in the Annual Statement are from the most recent Five-Year Action Plan, approved by the US Department of Housing and Urban Development (HUD); and,

NOW, THEREFORE, BE IT RESOLVED, *the Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby authorizes James Shelly to execute the Certification of Compliance with PHA Plan and Regulations (see attached form HUD-5077).

RESOLUTION #: 1288 - Approval of July 1, 2013 – June 30, 2014 Audit and submittal to HUD for approval

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual report for the fiscal year ended June 30, 2014, has been completed and filed with the Commissioners of the *Housing Authority of the Town of Phillipsburg* pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within forty-five (45) days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and, specifically, the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and personally reviewed the annual audit and have specifically reviewed the sections of the audit report entitled "General Comments and Recommendations" in accordance with N.J.S.A. 40A:5A-17; and

NOW THEREFORE, BE IT RESOLVED that the governing body of the *Housing Authority of the Town of Phillipsburg* hereby certifies to the Local Finance Board of the State

of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended June 30, 2014 and , specifically, has reviewed the sections of the audit report entitled “General Comments and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

RESOLUTION #: 1289 - Approve the Submittal of the Resident Opportunity Self-Sufficiency (ROSS) Grant

BE IT RESOLVED, the *Board of Commissioners’ of the Housing Authority of the Town of Phillipsburg* hereby authorizes and approves W. Paul Rummerfield, Executive Director to apply for the Resident Opportunity Self-Sufficiency (ROSS) Grant in partnership with *NORWESCAP*.

RESOLUTION #: 1290 - Write-off the attached list of Appliances and Tools

BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Town of Phillipsburg approves the refrigerator and tool write-offs and hereby adopts said Resolution #: **1290**.

RESOLUTION#: 1291 - Partial Payment to Northeast Alarm & Surveillance, LLC

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$41,956.20 to Northeast Remote Alarm & Surveillance for Installation of Video Cameras at the Andover-Kent Towers and John F. O’Donnell Apartment Complexes.

RESOLUTION #: 1292 - Approval to Purchase Electricity from Constellation Energy

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby awards the Proposal for the Purchase of Electricity to Constellation Energy at a fixed rate of .07393 per kwh.

EXECUTIVE SESSION (if needed)

13.ADJOURNMENT