

AGENDA

April 9th, 2020

1. **CALL TO ORDER**

Pledge of Allegiance (Please stand)

2. **ROLL CALL**

3. **ANNOUNCEMENT OF OPEN MEETINGS ACT**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.

4. **BILLS – FEBRUARY 2020**

5. **NEW BUSINESS**

RESOLUTION#: 1741 - Approval of July 1, 2018 – June 30, 2019 Audit and submittal to HUD for approval

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual report for the fiscal year ended June 30, 2019, has been completed and filed with the Commissioners of the *Housing Authority of the Town of Phillipsburg* pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within forty-five (45) days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and, specifically, the sections of the audit report entitled “General Comments and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and personally reviewed the annual audit and have specifically reviewed the sections of the audit report entitled “General Comments and Recommendations” in accordance with N.J.S.A. 40A:5A-17; and

NOW THEREFORE, BE IT RESOLVED that the governing body of the *Housing Authority of the Town of Phillipsburg* hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended June 30, 2019 and , specifically, has reviewed the sections of the audit report entitled “General Comments and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

RESOLUTION #: 1744 – Approval to hire “Hygrade Insulators,” per W2A Design Group for their base bid (standing seam metal roof) for the Community Building.

BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Town of Phillipsburg to approve the hiring of “Hygrade Insulators” to install a standing seam metal roof at the PHA community building in the amount of \$183,625.00. Both performance & payment bonds to be provided after contract is awarded and prior to Notice to Proceed.

RESOLUTION#: 1745 – Authorization to go out to re-bid for the Terrace Canopy roof”

BE IT RESOLVED, the Board of Commissioners of the *Housing Authority of the Town of Phillipsburg* hereby authorizes W2A Design Group to re-bid the Terrace Canopy roof project as no bids were received during the first bid process.

RESOLUTION #:1746 – Approval of Electrical Services proposals from “Magic Touch” for all developments

WHEREAS, *the Housing Authority of the Town of Phillipsburg* has advertised for proposals for Electrical Services for all developments.

WHEREAS, the following proposals were received:

Magic Touch

LuLo Electric

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Town of Phillipsburg that after reviewing the above proposals, hereby awards the Electrical Services to “Magic Touch.” at the rate of \$96.00 per hour for technician.

RESOLUTION #: 1747 – Approval of Boiler and Heating Maintenance Services proposals from “Air Systems” for all developments

WHEREAS, *the Housing Authority of the Town of Phillipsburg* has advertised for proposals for Boiler and Heating Maintenance Services for all developments.

WHEREAS, the following proposals were received:

Air Systems

PDM

All J’s Mechanical

Magic Touch

MPA

Binsky

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Town of Phillipsburg that after reviewing the above proposals, hereby awards the Boiler & Heating Maintenance Services to “Air Systems” at the rate of \$90.00 per hour for mechanics and \$60.00 per hour for mechanics helpers.

RESOLUTION #: 1748 – Approval of HVAC Maintenance Services proposal from “PJM Mechanical” for all developments

WHEREAS, *the Housing Authority of the Town of Phillipsburg* has advertised for proposals for HVAC Maintenance Services for all developments.

WHEREAS, the following proposals were received:

Air Systems

PDM

All J’s Mechanical

PJM Mechanical

MPA

Binsky

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Town of Phillipsburg that after reviewing the above proposals, hereby awards the HVAC Services to “PJM Mechanical” at the rate of \$76.95 per hour for mechanic.

RESOLUTION #: 1749 - Approval to hire "W2A Design Group" for Terrace handrail project

BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Town of Phillipsburg to approve the hiring of "W2A Design Group" as Architect for the Terrace handrail project in the amount of \$3,900.00.

RESOLUTION#: 1750 - Approval of Payment to "LAN Associates"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$9,177.38 to "LAN Associates" for services rendered for the John F. O'Donnell entry system.

RESOLUTION#:1751 - Approval of Payment to "AlarMax Distributors, Inc"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$17,590.60 to "AlarMax Distributors, Inc" for equipment needed for the John F. O'Donnell entry system.

PUBLIC COMMENTS

6. ADJOURNMENT