

AGENDA

June 3, 2015

1. CALL TO ORDER

Pledge of Allegiance (Please stand)

2. ROLL CALL

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.

4. VISITORS

5. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF May 6, 2015

6. BILLS – May, 2015

7. COMMUNICATIONS

8. REPORT OF THE SECRETARY – TREASURER

- a. Move ins – May, 2015
- b. Move outs – May, 2015
- c. List of applications – May, 2015
- d. Vacancy Report

9. REPORT OF COMMITTEES

FINANCE/BANK BALANCES – May, 2015

MAINTENANCE
Monthly Activity Report

RESIDENTS

DEVELOPMENT/MODERNIZATION

PERSONNEL

10. ADMINISTRATIVE REPORT

Executive Director's Report

11. NEW BUSINESS

RESOLUTION#: 1305 Change Order # 001 for Northeast Remote Alarm & Surveillance

BE IT RESOLVED, the Board of Commissioners' of the Housing Authority of the Town of Phillipsburg hereby approves Change Order #: 001, dated May 12, 2015 for a battery backup in the amount of \$400.00 to "Northeast Remote Alarm & Surveillance".

RESOLUTION #: 1306 Change Order # 002 for Northeast Remote Alarm & Surveillance

BE IT RESOLVED, the Board of Commissioners' of the Housing Authority of the Town of Phillipsburg hereby approves Change Order #: 002, dated May 12, 2015 for additional wiring for the PTZ camera in the amount of \$250.00 to "Northeast Remote Alarm & Surveillance".

RESOLUTION#: 1307 - Partial Payment to Northeast Alarm & Surveillance, LLC

BE IT RESOLVED, Housing Authority of the Town of Phillipsburg Board of Commissioners hereby approves and authorizes said payment in the amount of \$38,103.30 to Northeast Remote Alarm & Surveillance for Installation of Video Cameras at the Andover-Kent Towers and John F. O'Donnell Apartment Complexes.

RESOLUTION #: 1308 Change Order # 002 for JG Drywall, LLC

BE IT RESOLVED, the Board of Commissioners' of the Housing Authority of the Town of Phillipsburg hereby approves Change Order #: 002, dated May 18, 2015 for sod installation in the amount of \$8,750.00 to "JG Drywall, LLC".

RESOLUTION #: 1309 Change Order # 003 for JG Drywall, LLC

BE IT RESOLVED, the Board of Commissioners' of the Housing Authority of the Town of Phillipsburg hereby approves Change Order #: 003, dated May 18, 2015 for

1) Credit for omission of gutters/downspouts as per owner request:

Material: (\$3,000.00)

Labor: (\$5,000.00)

TOTAL: (\$8,000.00)

2) Credit for EIFS inspection reports not submitted:

TOTAL: (\$7,000.00)

3) Credit for unused contract Allowance:

TOTAL: (\$33,357.52)

TOTAL AMOUNT OF CHANGE ORDER: (\$48,357.52) credit to "JG Drywall, LLC"

RESOLUTION#: 1310 Approval of Write-offs for June, 2015

BE IT RESOLVED, Housing Authority of the Town of Phillipsburg Board of Commissioners hereby accepts the recommendation of the Executive Director for the following

amounts to be written-off accounts of the Housing Authority totaling \$ 37,172.08 for the following:

<u>Amp 1</u>	<u>Total Amounts</u>
Rent Losses	\$ 13,438.05
Vacate Charges	\$ 10,464.32
Other monies owed	\$ 3,156.01
<i>TOTAL WRITE-OFFS AMP I</i>	<i>\$27,058.38</i>

<u>Amp II</u>	
Rent Losses	\$ 7,313.66
Vacate Charges	\$ 1,380.38
Other monies owed	\$ 1,419.66
<i>TOTAL WRITE-OFFS AMP I</i>	<i>\$10,113.70</i>

RESOLUTION#: 1311 -Payment to "MTB Electric"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$13,940.39 to **"MTB Electric"** for the installation of LED building lights, bucket truck & materials for 24-1.

EXECUTIVE SESSION (if needed)

12.ADJOURNMENT