

AGENDA

August 13, 2014

1. CALL TO ORDER

Pledge of Allegiance (Please stand)

2. ROLL CALL

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.

4. VISITORS

5. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 9, 2014

6. APPROVAL OF THE MINUTES OF THE EXECUTIVE SESSION MEETINGS OF JULY 9, 2014

7. BILLS – July, 2014

8. COMMUNICATIONS

9. REPORT OF THE SECRETARY – TREASURER

- a. Move outs July, 2014
- b. Move ins July, 2014
- c. List of applications July, 2014
- d. Vacancy Report

10. REPORT OF COMMITTEES

FINANCE/BANK BALANCES – July, 2014

MAINTENANCE
Monthly Activity Report

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

11. ADMINISTRATIVE REPORT

Executive Director's Report

12. NEW BUSINESS

Resolution #: 1245 General Counsel Legal Services

BE IT RESOLVED, the Board of Commissioners' of the Housing Authority of the Town of Phillipsburg hereby awards the Proposal for Legal Services of General Counsel to "Florio, Perrucci, Steinhardt, & Fader, LLC." at the rate of \$160.00 per hour for Legal Counsel Representation and \$90.00 per hour for Paralegal Services Representation.

Resolution #: 1246 Tenant/Landlord Legal Services

BE IT RESOLVED, the Board of Commissioners' of the Housing Authority of the Town of Phillipsburg hereby awards the Proposal for Legal Services of Tenant/Landlord Counsel to "John Caleca, III, Esquire" at the rate of \$125.00 per hour.

Resolution #: 1247 Capital Fund Management Consulting Services

BE IT RESOLVED, the Board of Commissioners' of the Housing Authority of the Town of Phillipsburg hereby awards the Proposal for Capital Fund Management Consulting Services to "LMTD, LLC." (Lucia Delopoulos) at the rate of \$18,600.00 per year.

Resolution #: 1248 Change Order for J.G. Drywall

BE IT RESOLVED, the Board of Commissioners' of the Housing Authority of the Town of Phillipsburg hereby approves Change Order #: 001, dated August 5, 2014 in the amount of \$7,892.48 to J.G. Drywall for the Renovation of Andover-Kent Towers

Resolution #: 1249 Approval to Reject Exterminator Bids (if necessary)

BE IT RESOLVED, the Board of Commissioners' of the Housing Authority of the Town of Phillipsburg hereby grants Executive Director Rummerfield the right to reject the Proposals received for Exterminator Services, if necessary.

Resolution #: 1250 Approve the Submittal of the Resident Opportunity Self-Sufficiency (ROSS) Grant

BE IT RESOLVED, the Board of Commissioners' of the Housing Authority of the Town of Phillipsburg hereby authorizes and approves W. Paul Rummerfield, Executive Director to apply for the Resident Opportunity Self-Sufficiency (ROSS) Grant in partnership with NORWESCAP.

The Housing Authority of the Town of Phillipsburg is currently reviewing the Extermination Service Proposals. This will be a possible carry on agenda item for the August meeting.

EXECUTIVE SESSION

13. ADJOURNMENT