

AGENDA

August 3, 2016

1. CALL TO ORDER

Pledge of Allegiance (Please stand)

2. ROLL CALL

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.

4. VISITORS -None

5. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 6, 2016

6. APPROVAL OF THE MINUTES OF THE EXECUTIVE MEETING OF JULY 6, 2016

7. BILLS -July, 2016

8. COMMUNICATIONS - Letter to Ms. Eva Turbiner in support of Zufall Health Center, Resignation of Mr. Joseph Marchie

9. REPORT OF THE SECRETARY - TREASURER

- a. Move outs July, 2016
- b. Move ins July, 2016
- c. List of applications July, 2016
- d. Vacancy Report

10. REPORT OF COMMITTEES

FINANCE/BANK BALANCES - July, 2016

MAINTENANCE

Monthly Activity Report

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

11. ADMINISTRATIVE REPORT

Executive Director's Report

12. NEW BUSINESS

RESOLUTION#: 1423- Approval of Capital Fund Management Consulting Services

BE IT RESOLVED, the *Board of Commissioners' of the Housing Authority of the Town of Phillipsburg* hereby awards the Proposal for Capital Fund Management Consulting Services to "LMTD, LLC." (*Lucia Delopoulos*) at the rate of \$18,600.00 per year.

RESOLUTION #: 1424 - Write-off of Troy Bilt Tractor and WeedEater Lawn Mower

BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Town of Phillipsburg approves the write-off of the Troy-Bilt Tractor 11A-A40J065, Serial #: 1C222K20071 and the WeedEater Lawn Mower 96114001400, Serial #: 030609M 071730 and hereby adopts said Resolution #: **1424**.

RESOLUTION#: 1425 -Payment to "General Supply"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$15,935.00 to "General Supply" for the purchase of laundry room doors for senior high rise buildings and one boiler room door and one exterior door.

RESOLUTION#: 1426 - Approval to amend Section VI-C (Reexaminations), Exhibit IV - Procedure on Updating the Waiting List and Removing Applications, and Exhibit VI- Procedure on Informal Hearing of Rejected Applicants of the Admission and Continued Occupancy Policy (ACOP)

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg* desires to amend Section VI-C, Exhibit IV and Exhibit VI of the ACOP and;

NOW THEREFORE BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves the amendments to the Admission and Continued Occupancy Policy - Section VI-C (Reexaminations), Exhibit IV - Procedure on Updating the Waiting List and Removing Applications, and Exhibit VI- Procedure on Informal Hearing of Rejected Applicants, effective August 3, 2016.

13. PUBLIC COMMENTS

EXECUTIVE SESSION (if needed)

14. ADJOURNMENT