

# AGENDA

August 5, 2015

**1. CALL TO ORDER**

*Pledge of Allegiance (Please stand)*

**2. ROLL CALL**

**3. ANNOUNCEMENT OF OPEN MEETINGS ACT**

*The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.*

**4. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 8, 2015**

**5. APPROVAL OF THE MINUTES OF THE EXECUTIVE SESSION MEETINGS OF JULY 8, 2015**

**6. BILLS – July, 2015**

**7. COMMUNICATIONS**

**8. REPORT OF THE SECRETARY – TREASURER**

- a. Move outs July, 2015
- b. Move ins July, 2015
- c. List of applications July, 2015
- d. Vacancy Report

**9. REPORT OF COMMITTEES**

FINANCE/BANK BALANCES – July, 2015

MAINTENANCE

Monthly Activity Report

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

**10. ADMINISTRATIVE REPORT**

Executive Director's Report

Executive Director Rummerfield requests the Board's approval for the following Service Option Extensions:

"LMTD, LLC." (*Lucia Deolpoulos*), Capital Fund Management Consulting Services for Second Year of Professional Services from September 1, 2015 to August 31, 2016 at the rate of \$18,600 per year. (No increase from last year)

## 11. PUBLIC COMMENTS

## 12. NEW BUSINESS

### **RESOLUTION#: 1327 Payment to "Sunshine Tree & Landscape"**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$17,600.00 to "**Sunshine Tree & Landscape**" for tree work as per specs and dead wood removal.

### **RESOLUTION#: 1328 Payment to "Appliance Brokers, LTD"**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$2,808.00 to "**Appliance Brokers, LTD**" for the purchase of a new refrigerator.

### **RESOLUTION#: 1329 Approval to Rescind Resolution #1306 - Change Order 002 to "Northeast Remote Alarm & Surveillance"**

**BE IT RESOLVED**, the *Board of Commissioners' of the Housing Authority of the Town of Phillipsburg* hereby rescinds Resolution #: 1306 for Change Order #: 002, dated May 12, 2015 for additional wiring for the PTZ cameras in the amount of \$250.00 to "*Northeast Remote Alarm & Surveillance*".

### **RESOLUTION#: 1330 Approval of Change Order 002A for "Northeast Remote Alarm & Surveillance"**

**BE IT RESOLVED**, the *Board of Commissioners' of the Housing Authority of the Town of Phillipsburg* hereby approves Change Order #: 002A, dated July 28, 2015 for access control integration and upgrade to include network link at Andover-Kent and John F. O'Donnell Apartment Buildings in the amount of \$16,900.00 to "*Northeast Remote Alarm & Surveillance*".

### **RESOLUTION#: 1331 Approval of Increase to Bid Threshold to \$40,000 and Quote Threshold to 15% of the Bid Threshold**

**BE IT RESOLVED**, that effective August 1, 2015 the bid threshold level be and is hereby increased to Forty thousand (\$40,000.00) Dollars pursuant to N.J.S.A. 40A:11-3 as amended for any project after August 1, 2015; and, that effective August 1, 2015 the Housing Authority of the Town of Phillipsburg's quote threshold is hereby authorized and established to be fifteen (15%) percent of the Authority's bid threshold in accordance with the Local Public Contracts Law as amended.

## EXECUTIVE SESSION

Personnel Issues

## 13. ADJOURNMENT