

# AGENDA

September 5, 2018

**1. CALL TO ORDER**

*Pledge of Allegiance (Please stand)*

**2. ROLL CALL**

**3. ANNOUNCEMENT OF OPEN MEETINGS ACT**

*The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, and advertised in the Express-Times.*

**4. APPROVAL OF THE MINUTES OF THE ANNUAL MEETING OF AUGUST 1, 2018**

**5. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 1, 2018**

**6. BILLS – August 2018**

**7. COMMUNICATIONS**

**8. VISITORS**

**9. REPORT OF THE SECRETARY – TREASURER**

- a. Move ins August 2018
- b. Move outs August 2018
- c. Applications August 2018
- d. Vacancy Report

**10. REPORT OF COMMITTEES**

FINANCE/BANK BALANCES – August 2018

RESIDENT

DEVELOPMENT/MODERNIZATION

PERSONNEL

**11. ADMINISTRATIVE REPORT**

Executive Director's Report

## 12. NEW BUSINESS

### **RESOLUTION#: 1627- Approval of Payment to “Newegg Business, Inc.”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$2,429.07 to “*Newegg Business, Inc.*” for Electronic Equipment.

### **RESOLUTION#: 1628- Approval of Payment to “Newegg Business, Inc.”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$1,102.88 to “*Newegg Business, Inc.*” for Electronic Equipment.

### **RESOLUTION#: 1629- Approval of Payment to “Magic Touch Construction”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$19,345.20 to “*Magic Touch Construction*” for LED Installation Labor & Material for the Heckman House.

### **RESOLUTION #: 1630- Approval of Payment to “Home Depot Credit Services”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$2,890.00 to “*Home Depot Credit Services*” for 11-inch round LED edge light flush mount & LED under cabinet light.

### **RESOLUTION #: 1631- Approval of Payment to “Diefenderfer Electrical Contractors”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$19,560.88 to “*Diefenderfer Electrical Contractors*” for emergency repairs from power outage in the family units on July 27, 2018 due to lightning striking a transformer for health and safety concerns for the tenants.

### **RESOLUTION#: 1632- Approval of Payment to “Tremco/Weatherproofing Technologies, Inc.”**

**BE IT RESOLVED**, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$126,005.25 to “*Tremco/Weatherproofing Technologies, Inc.*” for AMP II Roofing Materials.

### **RESOLUTION #: 1633 - Approval for one-month Extension of Temporary Shared Services with Newton Housing Authority**

**BE IT RESOLVED**, the *Board of Commissioners’ of the Housing Authority of the Town of Phillipsburg* hereby authorizes the Phillipsburg Housing Authority and the Executive Director to enter into a two (2) month extension expiring on October 31, 2018 for the shared services agreement with the Newton Housing Authority to continue to provide managerial services on a temporary basis.

## 13. PUBLIC COMMENTS

### EXECUTIVE SESSION

## 14. ADJOURNMENT