

AGENDA

September 2, 2020

1. CALL TO ORDER

Pledge of Allegiance (Please stand)

2. ROLL CALL

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be advertised by having the date, time, and place posted on the Phillipsburg Housing Authority Website.

In light of the Governor's Issuance of Executive Order 107, we have been strongly encouraged to conduct all public meetings subject to the Open Public Meetings Act exclusively using communications equipment (e.g., telephonic conference call-in connections, internet streaming, etc.) for the foreseeable future without providing a physical meeting place. All members of the public may access the meeting (either video or telephone) via Cisco Webex.

4. APPROVAL OF THE MINUTES OF SPECIAL MEETING ON JUNE 17, 2020

5. APPROVAL OF THE MINUTES OF THE EXECUTIVE SESSION ON JUNE 17, 2020

6. APPROVAL OF THE MINUTES OF SPECIAL MEETING ON JULY 16, 2020

7. APPROVAL OF THE MINUTES OF THE EXECUTIVE SESSION ON JULY 16, 2020

8. APPROVAL OF THE MINUTES OF ANNUAL RE-ORGANIZATION MEETING ON AUGUST 5, 2020

9. APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON AUGUST 5, 2020

10. APPROVAL OF THE MINUTES OF THE EXECUTIVE SESSION ON AUGUST 5, 2020

11. BILLS – August 2020

12. NEW BUSINESS

RESOLUTION #: 1771 Approval of the Residential Handrails (phase #1) to "Hygrade Insulators, Inc"

WHEREAS, the Housing Authority of the Town of Phillipsburg has advertised for bids for Residential Handrails (Phase #1);

WHEREAS, the following bids were received:

	<u>Painted Steel</u>	<u>Aluminum</u>
Hygrade Insulators Inc	\$99,300.00	\$116,899.00
Iron Hill Construction Co.	\$128,000.00	\$139,000.00
Jones Masonry	\$131,000.00	\$159,000.00
Automatic Door Systems	\$138,850.00	\$0.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Town of Phillipsburg that after review of the above bids by W2A Architects, hereby awards the Residential Handrails (Phase #1) to "**Hygrade Insulators, Inc**" at the cost of **\$116,899.00** for aluminum.

RESOLUTION #: 1772 Approval of the Community Building Repairs & Painting to "Hygrade Insulators, Inc"

WHEREAS, the Housing Authority of the Town of Phillipsburg has advertised for bids for the Community Building Repairs & Painting;

WHEREAS, the following bids were received:

- A&A Painting & Contracting - \$57,800.00
- Hygrade Insulators, Inc - \$38,170.00
- Padovani Roofing & Construction - \$47,800.00
- Kunzman Construction - \$59,328.00

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Town of Phillipsburg that after review of the above bids by W2A Architects, hereby awards the Community Building Repairs & Painting to "**Hygrade Insulators, Inc**" at the cost of **\$38,170.00**.

RESOLUTION#: 1773 - Approval of Payment to "Automatic Door Systems, LLC"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$30,285.00 to "Automatic Door Systems, LLC" for services rendered for the canopy roof project at the Heckman Terrace.

RESOLUTION#: 1774 - Approval of Payment to "J Pip's Paving"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$3,995.00 to "J Pip's Paving" for services rendered at the Terrace Maintenance Shop.

RESOLUTION#: 1775 - Approval of Payment to "Terence Getz Construction, LLC"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$128,227.20 to "Terence Getz Construction, LLC" for services rendered for the John F. O'Donnell air conditioning sleeves.

RESOLUTION#: 1776 - Approval of Payment to "The Durnin Corporation"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$8,900.00 to "The Durnin Corporation" for services rendered for domestic hot water & heat pipe replacement under building 500 thru 512 Roseberry Street, Heckman Terrace Annex.

RESOLUTION#: 1777 - Approval of Payment to "LAN Associates"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$3,245.26 to "LAN Associates" for services rendered for the John F. O'Donnell air conditioning sleeves.

RESOLUTION#: 1778 - Approval of Payment to "Automatic Door Systems, LLC"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$36,397.46 to "Automatic Door Systems, LLC" for services rendered for the canopy roof project at the Heckman Terrace.

RESOLUTION#: 1779 - Approval of Payment to "Chiesa Shahinian & Giantomasi PC"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$26,080.70 to "Chiesa Shahinian & Giantomasi PC" for legal services rendered.

RESOLUTION#: 1780 - Approval of Payment to "Chiesa Shahinian & Giantomasi PC"

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$40,640.550 to "Chiesa Shahinian & Giantomasi PC" for legal services rendered.

RESOLUTION#: 1781 - Approval to Terminate Elevator Service Contract with "Otis Elevator CO."

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes the termination of the elevator service contract with "Otis Elevator Co."

RESOLUTION#: 1782 - Approval of Payment to "John Steinmetz" for sick time & vacation time payout upon his retirement from the Phillipsburg Housing Authority.

BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of **\$899.71** to "**John Steinmetz**" for vacation time payout and **\$2,246.40** for sick time payout upon his retirement from the Phillipsburg Housing Authority per the policy.

13. PUBLIC COMMENTS

EXECUTIVE SESSION (If needed)

14. ADJOURNMENT