

AGENDA

November 3, 2021

1. CALL TO ORDER

Pledge of Allegiance (Please stand)

2. ROLL CALL

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Phillipsburg Housing Authority has caused notice of this meeting to be published by having the date, time, and place posted in the Phillipsburg Housing Authority Lobby, the Phillipsburg Municipal Building Lobby, filed with the Phillipsburg Town Clerk, advertised in the Express-Times and on the Phillipsburg Housing Authority Website.

4. PUBLIC COMMENTS

5. APPROVAL OF THE MINUTES OF THE EXECUTIVE SESSION MEETING ON SEPTEMBER 1, 2021

6. APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON OCTOBER 6, 2021

7. APPROVAL OF THE MINUTES OF THE EXECUTIVE MEETING ON OCTOBER 6, 2021

8. BILLS – OCTOBER 2021

9. COMMUNICATIONS

10. ADMINISTRATIVE REPORT

(Executive Director's Report)

11. REPORT OF THE SECRETARY TREASURER

- a. Move Outs
- b. Move Ins
- c. List of Applications
- d. Vacancy Report

12. REPORT OF COMMITTEES

- a. Finance/Bank Balances
- b. Personnel

13. NEW BUSINESS

RESOLUTION #: 1893 - APPROVAL OF PAYMENT TO "NEWEGG BUSINESS"

WHEREAS, *Housing Authority of the Town of Phillipsburg* is engaged in an agreement with "Newegg Business" and;

WHEREAS, "Newegg Business" is hereby requesting payment in the amount of \$4,485.87 for hard drives for the IT Room and;

NOW THEREFORE BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$4,485.87 to "Newegg Business" for hard drives for the IT Room.

RESOLUTION#: 1894 - APPROVAL OF PAYMENT TO "THE DURNIN CORPORATION" FOR EMERGENCY SERVICES FOR GAS LEAK AT 502-512 KNEEDLER AVENUE & REPLACEMENT OF PIPING UNDER 557-567 WALNUT STREET

WHEREAS, *Housing Authority of the Town of Phillipsburg* is engaged in an agreement with "The Durnin Corporation" and;

WHEREAS, the Board of Commissioners of the Housing Authority of the Town of Phillipsburg hereby authorizes and approves the necessary repairs to the gas leak for the locations at 502-512 Kneedler Avenue in the amount of \$5,485.00 to "The Durnin Corporation".

WHEREAS, the Board of Commissioners of the Housing Authority of the Town of Phillipsburg hereby authorizes and approves the replacement of piping under 557-567 Walnut Street in the amount of \$10,250.00 to "The Durnin Corporation".

NOW THEREFORE BE IT RESOLVED, the *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said repairs to gas leak for the locations at 502-512 Kneedler Avenue and replacement of piping under 557-567 Walnut Street in the total amount of \$15,735.00 to "The Durnin Corporation".

RESOLUTION #: 1895 - APPROVAL OF PAYMENT TO "W2A DESIGN GROUP"

WHEREAS, *Housing Authority of the Town of Phillipsburg* is engaged in an agreement with "W2A Design Group" and;

WHEREAS, "W2A Design Group" is hereby requesting payment in the amount of \$7,800.00 for Architectural Fee Feasibility Study, and;

NOW THEREFORE BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby approves and authorizes said payment in the amount of \$7,800.00 to "W2A Design Group" for Architectural Fee Feasibility Study.

RESOLUTION #: 1896 - Approval to reappoint Alamo Insurance Group, Inc. as Risk Manager

WHEREAS, *Housing Authority of the Town of Phillipsburg* is engaged in an agreement with Alamo Insurance Group, Inc. and;

WHEREAS, Alamo Insurance Group Inc. is hereby requesting to exercise the second-year option from January 1, 2022 to December 31, 2022 for Risk Management Services, not to exceed Five (5%) percent.

NOW THEREFORE BE IT RESOLVED, *Housing Authority of the Town of Phillipsburg Board of Commissioners* hereby reappoints "Alamo Insurance Group, Inc." for Risk Management Services.

RESOLUTION #: 1897 Approval Awarding Concrete Services to "Custom Masonry"

WHEREAS, *the Housing Authority of the Town of Phillipsburg* has advertised for bids for Concrete Services;

WHEREAS, the following bids were received:

| | <u>Concrete Services</u> |
|---------------------|---------------------------------|
| A-Tech Concrete Co. | <u>\$371,700.00</u> |
| Samson Concrete | <u>\$310,500.00</u> |
| Custom Masonry | <u>\$174,990.00</u> |

BE IT RESOLVED, the Board of Commissioners of the Housing Authority of the Town of Phillipsburg hereby approves the bid award for Concrete Work to "**Custom Masonry**", at a cost of \$174,990.00.

14. COMMISSIONER COMMENTS

EXECUTIVE SESSION (If needed)

15. ADJOURNMENT