

**MINUTES OF THE AUGUST 2, 2017
ANNUAL REORGANIZATION MEETING
OF THE HOUSING AUTHORITY
OF THE TOWN OF PHILLIPSBURG**

The annually scheduled meeting of the Housing Authority of the Town of Phillipsburg was held **August 2, 2017** at 6:30 PM, in the offices of the Housing Authority, 530 Heckman Street, Phillipsburg, New Jersey.

Pledge of Allegiance

Paul Rummerfield, Executive Director/Secretary-Treasurer served as Chairman pro-tem.

The meeting was called to order by Executive Director Rummerfield at 6:30 PM. Upon roll call the following members present: Franceschino, Korp, Larsen, Mugavero, Flowers-Scerbo, & Swick. Also present were: Executive Director/Secretary-Treasurer W. Paul Rummerfield, & Attorney Christian Perrucci

Executive Director Rummerfield announced in accordance with the Open Meetings Act, on August 10, 2012; notice of the meeting was delivered to the Express-Times, Municipal Clerk, posted in the Municipal Building, posted in the Housing Authority Office and on the website at the Annual Reorganization Meeting. Executive Director Rummerfield directed said announcement be entered in the minutes of the meeting.

The Chairman *pro-tem* announced a motion was in order for nominations for Chairman for the period of September 6, 2017 to August 1, 2018. Commissioner Swick moved Commissioner Korp be nominated for the office of Chairman, which motion was seconded by Commissioner Larsen. There being no further nominations, Commissioner Mugavero moved the nominations be closed, which was seconded by Commissioner Swick. Upon roll call the motion to close nomination was unanimous.

There being one nomination for each office, the Secretary was instructed to cast a unanimous ballot for the offices of Chairman.

Chairman Korp announced a motion was in order for nominations for Vice-Chairman for the period of September 6, 2017 to August 1, 2018. Commissioner Larsen moved Commissioner Franceschino be nominated for office of Vice-Chairman, which motion was seconded by Commissioner Swick. There being no further nominations Commissioner Mugavero moved the nominations be closed, which motion was seconded by Commissioner Scerbo. Upon roll call the motion to close nominations was unanimous.

There being one nomination for each office, the Secretary was instructed to cast a unanimous ballot for the offices of Vice-Chairman.

Schedule of Regular Meetings

Chairman Korp discussed the possibility of not having a meeting in January and/or July. It was decided to advertise the meeting list as is and wait until these months to determine if a meeting is needed. Commissioner Franceschino moved to accept the Schedule of Regular Meetings starting September 6, 2017 through August 1, 2018 with a starting time of 6:30 PM; which motion was seconded by Commissioner Larsen. Upon roll call Motion was unanimous.

September 6, 2017	March 7, 2018
October 4, 2017	April 4, 2018
November 1, 2017	May 2, 2018
December 6, 2017	June 6, 2018
January 3, 2018	July 11, 2018
February 7, 2018	August 1, 2018 (REORGANIZATION MEETING)

Designated Commissioners to Execute PHA Checks

Commissioner Swick moved to approve John Korp, Cecile Franceschino and Philip Mugavero as the designated Commissioners authorized to execute checks on behalf of the Phillipsburg Housing Authority which motion was seconded by Commissioner Scerbo. Upon roll call the motion was unanimous.

ADJOURNMENT

There being no further business to come before this Authority, *Commissioner Mugavero* moved at the call of *Chairman Korp*, the meeting be adjourned, which motion was seconded by *Commissioner Swick*. Upon roll call the motion was unanimous. The meeting was adjourned at 6:40 PM, August 2, 2017.

W. PAUL RUMMERFIELD
Executive Director/Secretary-Treasurer

JOHN KORP
Chairman