

HOUSING AUTHORITY OF THE TOWN OF PHILLIPSBURG
530 Heckman Street
Phillipsburg, New Jersey 08865

REQUEST FOR PROPOSAL

NOTICE FOR LEGAL SERVICES

The *HOUSING AUTHORITY OF THE TOWN OF PHILLIPSBURG* is seeking proposals for the period of July 1, 2025 to June 30, 2026 for the following services:

“Tenant & Landlord Legal Counsel”

The following factors should be addressed in the Proposals: Prior experience as Counsel for a Housing Authority; Knowledge of and experience with U.S. Department of Housing and Urban Development (*HUD*) Regulations and Procedures; Experience with State Public Agencies Law and Local Public Contracts Law and Copy of New Jersey Business Registration Certificate must accompany all Proposals.

Applicants must be admitted to practice law in State of New Jersey.

“Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. N.J.A.C. 17:27”

In order to be considered, a bid proposal must arrive at the Authority office in accordance with the instructions on the bid request. Please contact Yesenia Zermeno to request a copy of the bid packets (908) 859-0122 #114, email yzermeno@phillipsburgha.com

All proposals must be submitted to the Phillipsburg Housing Authority no later than **2:00 PM on Thursday, April 24, 2025.**

The Housing Authority will award the contract to the offeror whose proposal is most advantageous to the Housing Authority with price and other factors considered.

The proposal is being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.5.et. seq.

THOMAS F. McGUIRE
Executive Director